

STANDARD FORM 120 REV.  
APRIL 1957  
GEN. SERV. ADMIN.  
FPMR (41 CFR) 101-43.311

**REPORT OF  
EXCESS PERSONAL  
PROPERTY**

1. REPORT NO.

2. DATE MAILED

3. TOTAL COST

\$

4. TYPE OF REPORT (Check one only of "a," "b," "c," or "d")  a. ORIGINAL  c. PARTIAL W/D (Also check "e" and/or "f" if appropriate)  e. OVERSEAS  b. CORRECTED  d. TOTAL W/D  f. CONTRACTORS INV

5. TO (Name and Address of Agency to which report is made) THRU

6. APPROP. OR FUND TO BE REIMBURSED (if any)

7. FROM (Name and Address of Reporting Agency)

8. REPORT APPROVED BY (Name and Title)

9. FOR FURTHER INFORMATION CONTACT (Title, Address and Telephone No.)

10. AGENCY APPROVAL (If applicable)

11. SEND PURCHASE ORDERS OR DISPOSAL INSTRUCTIONS TO (Title, Address and Telephone No.)

12. GSA CONTROL NO.

13. FSC GROUP NO.

14. LOCATION OF PROPERTY (If location is to be abandoned give date)

15. REIM/REQD

YES NO

16. AGENCY CONTROL NO.

17. SURPLUS RELEASE DATE

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST		FAIR VALUE % (h)
					PER UNIT (f)	TOTAL (g)	